

# Privacy Policy

Effective date: 28 November 2018

This is the privacy policy ("**Privacy Policy**") for information collected by GV Management Company, L.L.C. or GV UK Management Company Limited (together "**GV**") and for <https://www.gv.com/> ("**Site**"). The Site is operated by or on behalf of GV.

Our Privacy Policy explains:

- What information we collect and why we collect it.
- How we use that information.
- The choices we offer, including how to access and update information.

We've tried to keep this policy as simple as possible but if you have any questions, please feel free contact us at [privacy@gv.com](mailto:privacy@gv.com).

## Information that we collect

We collect information to provide better services to all those with whom we deal.

We collect information in the following ways:

- **Information you give us.** For example, information that you provide to us when contacting us for inquiries about potential investment or other commercial opportunities, employment details if you send us a CV, resumé or other details of your employment history in connection with an advertised job vacancy or a general enquiry regarding employment opportunities with us . When you do, we may ask for personal information like your name, email address, telephone number and other details.
- **Information we get from your use of our Site.** We may collect information about the parts of the Site that you use and how you use it. This information includes:
  - **Device information**

We may collect device-specific information (such as your hardware model, operating system version, unique device identifiers, and mobile network information including phone number).

- **Log information**

When you use our Site, we may automatically collect and store certain information in server logs. This may include:

- details of how you used our Site
- Internet protocol address.
- device event information, such as crashes, system activity, hardware settings, browser type, browser language, the date and time of your request and referral URL.
- cookies that may uniquely identify your browser

- **Location information**

We may collect and process information about your actual location and use various technologies to determine location, including IP address.

- **Local storage**

We may collect and store information (including personal information) locally on your device using mechanisms such as browser web storage (including HTML 5) and application data caches.

- **Cookies and similar technologies**

We may use various technologies to collect and store information when you visit our Site, and this may include using cookies or similar technologies to identify your browser or device. You may set your browser to block all cookies, including cookies associated with this Site or to indicate when a cookie is being set by us.

## **How we use information that we collect**

We use the information we collect from our Site to provide, maintain, protect and improve it and to protect our users.

When you contact us at [privacy@gv.com](mailto:privacy@gv.com), we keep a record of your communication to help solve any issues you might be facing. We may use your email address to inform you about our services, such as letting you know about upcoming events, changes or improvements.

We may use information collected from cookies and other technologies to improve your user experience and the overall quality of our Site.

We will ask for your consent before using information for a purpose other than those set out in this Privacy Policy.

### **Transfer of personal information**

We process personal information on our servers which may involve processing your personal information on a server located outside the country where you live, including outside the European Economic Area (EEA). Where personal information is transferred outside the EEA, we will take all steps reasonably necessary to ensure that it is subject to appropriate safeguards and that it is treated securely and in accordance with this Privacy Policy.

### **Adhesion to the Privacy Shield Frameworks**

GV Management Company, L.L.C. has certified to the U.S. Department of Commerce that it adheres to the Privacy Shield Principles. We comply with the EU-U.S and Swiss-US Privacy Shield Frameworks as set forth by the U.S. Department of Commerce regarding the collection, use, and retention of personal information transferred from the European Union and Switzerland to the United States, respectively. If there is any conflict between the terms in this Privacy Policy and the Privacy Shield Principles, the Privacy Shield Principles shall govern. To learn more about the Privacy Shield Framework, and to view our certification, please visit <https://www.privacyshield.gov/>.

### **Accountability for onward transfers**

We are responsible and remain liable for the processing of personal information we receive, under the Privacy Shield Frameworks, and subsequently transfers to a third party acting as an agent on its behalf. We comply with the Privacy Shield Principles for all onward transfers of personal information from the EU and Switzerland, including the onward transfer liability provisions.

With respect to personal information received or transferred pursuant to the Privacy Shield Frameworks, we are subject to the regulatory enforcement powers of the U.S. Federal Trade Commission. In certain situations, we may be required to disclose personal information in response to lawful requests by public authorities, including to meet national security or law enforcement requirements.

### **Right of access**

You have a legal right to request the personal information about you held by us. On request, we will provide you with a copy of this information. You also have a right to correct, amend or

delete such personal information where it is inaccurate or has been processed in violation of data protection laws and Privacy Shield Principles.

## **Resolution of Privacy Shield queries and complaint mechanism**

In compliance with the Privacy Shield Principles, We commit to resolve complaints about our collection or use of your personal information. European Economic Area and Swiss individuals with inquiries or complaints regarding our Privacy Shield policy should first contact us at [privacy@gv.com](mailto:privacy@gv.com).

We have further committed to refer unresolved Privacy Shield complaints to JAMS. If you do not receive timely acknowledgment of your complaint from us, or if we have not resolved your complaint, please contact or visit <https://www.jamsadr.com/eu-us-privacy-shield> or to file a complaint visit <https://www.jamsadr.com/file-an-eu-us-privacy-shield-or-safe-harbor-claim>. The services of JAMS are provided at no cost to you. As further explained in the Privacy Shield Principles, a binding arbitration option may also be made available to you in order to address residual complaints not resolved by any other means.

We commit to cooperate with the EU DPA panel established by the EU data protection authorities ("EU DPA panel") and the Swiss Federal Data Protection and Information Commissioner (as applicable) and to comply with the advice given such EU DPA panel and/or the Swiss Commissioner (as applicable) with regard to human resources data transferred from the EU DPA and/or Switzerland to GV Management Company, L.L.C. in the context of the employment relationship.

## **Enforcement**

GV is subject to the investigatory and enforcement powers of the U.S. Federal Trade Commission. GV may be required to share your personal information, including the disclosure of EU and Swiss personal information, to public authorities and law enforcement agencies in response to lawful requests, including requests to meet national security and law enforcement requirements.

## **Accessing and updating your personal information**

We aim to provide you with access to your personal information. If that information is wrong, we strive to give you ways to update it quickly or to delete it – unless we need to keep that information for legitimate business or legal purposes. When updating your personal information, we may ask you to verify your identity before we can act on your request.

We may reject requests that are unreasonably repetitive, require disproportionate technical effort (for example, developing a new system or fundamentally changing an existing practice),

risk the privacy of others, or would be extremely impractical (for instance, requests concerning information residing on backup systems).

Where we can provide information access and correction, we will do so free of charge, except where it would require a disproportionate effort. We aim to maintain any information we hold and our Site in a manner that protects information from accidental or malicious destruction.

## **Information that we share**

We do not share personal information with companies, organisations and individuals outside of GV unless one of the following circumstances applies:

- **With your consent**

We may share personal information with companies, organisations or individuals outside GV when we have your consent to do so.

- **For external processing**

We may provide personal information to our affiliates or other trusted businesses or persons to process it for us (or for similar reasons), based on our instructions and in compliance with our Privacy Policy and any other appropriate confidentiality and security measures.

- **For legal reasons**

We may share personal information with companies, organisations or individuals outside GV if we have a belief in good faith that access, use, preservation or disclosure of the information is reasonably necessary to:

- meet any applicable law, regulation, legal process or enforceable governmental request.
- enforce applicable terms of service, including investigation of potential violations.
- detect, prevent or otherwise address fraud, security or technical issues.
- protect against harm to the rights, property or safety of GV, our users or the public, as required or permitted by law.

If GV is involved in a merger, acquisition or asset sale, we will continue to ensure the confidentiality of any personal information and give affected users notice before personal information is transferred or becomes subject to a different privacy policy.

## **Information security**

We work hard to protect our Site and any information that we hold from unauthorized access or unauthorized alteration, disclosure or destruction. In particular:

- We review our information collection, storage and processing practices, including physical security measures, to guard against unauthorized access to systems.
- We restrict access to personal information to GV employees, contractors, service providers and agents who need to know that information in order to process it for us and who are subject to strict contractual confidentiality obligations. They may be disciplined or their contract terminated if they fail to meet these obligations.

### **When this Privacy Policy applies**

Our Privacy Policy applies to all of the services offered and businesses operated by GV, but excludes services and businesses that have separate privacy policies that do not incorporate this Privacy Policy.

Our Privacy Policy does not apply to services offered or businesses operated by other companies or individuals. Our Privacy Policy does not cover the information practices of other companies and organisations that advertise our services and that may use cookies, pixel tags and other technologies.

### **Changes**

Our Privacy Policy may change from time to time. We will not reduce your rights under this Privacy Policy without your explicit consent. We will post any Privacy Policy changes on this page and, if deemed necessary, we will provide a more prominent notice. We will also keep prior versions of this Privacy Policy in an archive for your review.

### **Contacting us**

Please submit any questions, concerns or comments you have about this Privacy Policy or any requests concerning your personal information by email to [privacy@gv.com](mailto:privacy@gv.com).